

**MINUTES OF MEETING  
WILLOW HAMMOCK  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Willow Hammock Community Development District held a Public Hearing and Regular Meeting on August 23, 2023 at 6:00 p.m., at the Willow Hammock Community Association Amenity Center (Pool Deck), 4002 Willow Branch Place, Palmetto, Florida 34221-2784.

**Present at the meeting were:**

Christina Zimmerman  
Chad Pattillo  
Kayla Sprague

Vice Chair  
Assistant Secretary  
Assistant Secretary

**Also present:**

Daniel Rom  
Tucker Mackie (via telephone)

District Manager  
District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Rom called the meeting to order at 6:03 p.m. Supervisors Zimmerman, Pattillo and Sprague were present. Supervisors Hicks and Delancey were not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Public Hearing on Adoption of Fiscal Year  
2023/2024 Budget**

- A. **Proof/Affidavit of Publication**
- B. **Consideration of Resolution 2023-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date**

Mr. Rom presented Resolution 2023-05. He reviewed the proposed Fiscal Year 2024 budget, which is unchanged from when it was last presented.

**On MOTION by Mr. Pattillo and seconded by Ms. Zimmerman, with all in favor, the Public Hearing was opened.**

No members of the public spoke.

**On MOTION by Ms. Zimmerman and seconded by Mr. Pattillo, with all in favor, the Public Hearing was closed.**

**On MOTION by Ms. Zimmerman and seconded by Mr. Pattillo, with all in favor, Resolution 2023-05, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2023 and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.**

#### **FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-06, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

Mr. Rom presented Resolution 2023-06 and read the title.

**On MOTION by Mr. Pattillo and seconded by Ms. Sprague, with all in favor, Resolution 2023-06, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2023/2024; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Presentation of Audited Annual Financial Report for Fiscal Year Ended September 30, 2022, Prepared by Berger, Toombs, Elam, Gaines & Frank**

Mr. Rom presented the Audited Financial Report for the Fiscal Year Ended September 30, 2022 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-07, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2022**

Mr. Rom presented Resolution 2023-07 and read the title.

**On MOTION by Ms. Zimmerman and seconded by Ms. Sprague, with all in favor, Resolution 2023-07, Hereby Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2022, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements**

Mr. Rom presented the following:

- A. as of April 30, 2023**
- B. as of July 31, 2023**

Mr. Rom stated the \$4 "Ending fund balance" in the Capital Projects Fund Series 2017, on Page 4, will be cleared in both financials once the project is deemed complete.

**On MOTION by Ms. Sprague and seconded by Mr. Pattillo, with all in favor, the Unaudited Financial Statements as of April 30, 2023 and as of July 31, 2023, were accepted.**

**EIGHTH ORDER OF BUSINESS**

**Approval of May 22, 2023 Regular Meeting Minutes**

Mr. Rom presented the May 22, 2023 Regular Meeting Minutes.

**On MOTION by Ms. Zimmerman and seconded by Mr. Pattillo, with all in favor, the May 22, 2023 Regular Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS****Staff Reports**

- A. District Counsel: Kutak Rock LLP**
- B. District Engineer: ZNS Engineering, L.C.**

There were no reports from District Counsel or District Engineer.

- C. District Manager: Wrathell, Hunt and Associates, LLC**

- I. NEXT MEETING DATE: September 25, 2023 at 6:00 PM**

- QUORUM CHECK**

The September 25, 2023 meeting will be cancelled.

**TENTH ORDER OF BUSINESS****Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**ELEVENTH ORDER OF BUSINESS****Public Comments**

There were no public comments.

**TWELFTH ORDER OF BUSINESS****Adjournment**

**On MOTION by Ms. Zimmerman and seconded by Ms. Sprague, with all in favor, the meeting adjourned at 6:14 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



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Secretary/Assistant Secretary

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Chair/Vice Chair