

**MINUTES OF MEETING
WILLOW HAMMOCK
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Willow Hammock Community Development District held a Regular Meeting on February 1, 2019, at 10:00 a.m., at the office of ZNS Engineering, 201 5th Avenue Drive, East, Bradenton, Florida 34208.

Present at the meeting were:

Rhett Johnson	Vice Chair
Charles Conoley	Assistant Secretary
Clifton Fischer	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Cindy Cerbone	Wrathell, Hunt and Associates, LLC
Tucker Mackie	District Counsel - Hopping Green & Sams PA
Paul Cheeks	Public

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 12:11 p.m. Supervisors Johnson, Conoley and Fischer were present, in person. Supervisor Basnight was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

- **Consider Appointment to Seat 5; Term Expires November, 2019**

This item was an addition to the agenda.

Ms. Cerbone stated Seat 5 was vacant, as Mr. John Weiss, who was nominated to this Seat, had not taken the Oath of Office and was no longer able to serve on the Board. Ms. Mackie recommended obtaining Mr. Weiss' resignation before the Board considers an appointment. Ms. Cerbone stated that consideration of the appointment of Mr. Paul Cheeks to Seat 5 would be included on the next agenda.

This item was deferred to the next meeting.

**WILLOW HAMMOCK CDD
THIRD ORDER OF BUSINESS**

February 1, 2019

Consideration of Agreement for Facility Management, Operation and Maintenance Services Between the District and Willow Hammock Community Association, Inc.

Ms. Cerbone presented the Agreement for Facility Management for the Board's consideration. She explained the purpose and benefits of implementing this Agreement.

On MOTION by Mr. Conoley and seconded by Mr. Johnson, with all in favor, the Agreement for Facility Management, Operation and Maintenance Services Between the District and Willow Hammock Community Association, Inc., in substantial form, and authorizing District Staff to submit it to the HOA, were approved.

FOURTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2018

Ms. Cerbone presented the Unaudited Financial Statements as of December 31, 2018.

On MOTION by Mr. Conoley and seconded by Mr. Johnson, with all in favor, the Unaudited Financial Statements as of December 31, 2018, were approved.

FIFTH ORDER OF BUSINESS

Approval of September 18, 2018 Public Hearing and Regular Meeting Minutes

Ms. Cerbone presented the September 18, 2018 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

On MOTION by Mr. Fischer and seconded by Mr. Conoley, with all in favor, the September 18, 2018 Public Hearing and Regular Meeting Minutes, as presented, were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Vogler Ashton, PLLC*

Ms. Cerbone noted that District Counsel would be updated to Hopping Green & Sams PA.

There being no report, the next item followed.

B. District Engineer: *ZNS Engineering L.C.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: March 1, 2019 at 10:00 a.m.**

The next meeting will be held on March 8, 2019 at 10:00 a.m., if needed, rather than on March 1, 2019.

SEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

EIGHTH ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Fischer and seconded by Mr. Conoley, with all in favor, the meeting adjourned at 12:18 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair